

Supporting Documents

1. CISAC Proposed Conference and Event Sponsorship Framework

Purpose

Establish a consistent framework for CISAC sponsorship of conferences and events that support invasive species coordination, outreach, and interagency collaboration in a consistent and fiscally responsible manner.

Proposed Sponsorship Parameters

Sponsorship Amount

- Sponsorships may range from \$500–\$2,500 per event, or as appropriate determined by the Committee.

Frequency

- CISAC may sponsor up to three (3) events per calendar year, funding dependent.

Funding Source

Sponsorships may be funded through:

- CISAC Operational Funds; and/or
- Other available or unspent CISAC funding allocations, as appropriate.

Eligibility and Priorities

Eligible Events

Eligible events should support one or more of the following:

- Invasive species prevention, management, research, restoration, or policy
- Interagency coordination and information exchange on invasive species
- Public awareness and professional development related to invasive species

Geographic Scope

Eligible events must be at minimum:

- Statewide events occurring in California

Programmatic Priorities

Preference should be given to events that:

- Address multiple invasive taxa (e.g., plants, animals, aquatic species, pathogens)
- Benefit multiple agencies, jurisdictions, or sectors
- Support broad collaboration among practitioners, researchers, and decision-makers

Sponsorship Benefits Requested by CISAC

When feasible, sponsored events should provide one or more of the following:

- Recognition of CISAC in event materials or sponsor listings
- Booth or exhibit space
- Complimentary registration for a CISAC member and/or supporting CDFA staff member

These benefits help ensure sponsorships provide both outreach value and opportunities for engagement.

Approval Process

1. Sponsorship opportunities may be identified by CISAC members or CDFA support staff.
2. A brief summary of the proposed sponsorship will be provided to the Committee, including:
 - Event name and description
 - Sponsorship amount requested
 - Relevance to CISAC priorities
3. Sponsorships will be approved by CISAC vote.

Requested Action: Approve the proposed CISAC Conference and Event Sponsorship Framework as outlined above to be recorded in the minutes and referenced by the Committee when sponsorships are requested.

2. **DRAFT- CISAC Working Group Report on funding the state's WMA Program**

From a working group created by the California Invasive Species Advisory Committee (CISAC) with representation from UC Cooperative Extension, Cal. Dept. of Water Resources, Assn. of County Agricultural Commissioners, Assn. of Resource Conservation Districts, California Cattlemen's Assn., Cal. Council of Land Trusts, Cal. Native Plant Society, and Cal. Invasive Plant Council. Members listed at bottom.

Invasive plants cause harm to agriculture. They reduce crop yields, animal health and gains, rangeland forage, water conveyance, and forestry production.

Invasive plants cause harm to natural resources. They impact biodiversity, wildlife habitat, fire safety, water resources, and recreation.

Weed management is critical to agency missions. Successfully controlling invasive plants is critical to the missions of the Dept. of Food and Agriculture and the Natural Resources Agency.

CDFA is mandated to control noxious weeds. Food & Agriculture Code Section 403 states that "The department shall prevent the introduction and spread of injurious insect or animal pests, plant diseases, and noxious weeds."

Weed management is critical to the state's 30x30 initiative. The "Roadmap to 30x30" recognizes land stewardship as important, and AB-900 requires reporting on stewardship as part of 30x30 deliverables. Weed management is one of the top forms – perhaps *the* top form – of land stewardship.

Weed management is a landscape-level challenge. Invasive plants spread across jurisdictional boundaries, which means collaboration and partnerships are key.

CDFA's WMA program is the key to successful weed management. Weed Management Area groups at the county level provide the local public and private collaboration that is essential to tackling invasive plants.

The program needs steady funding. Weeds grow and spread seeds every year, and weed management needs to be done every year to be successful.

Funding should be part of CDFA's baseline budget. Depending on sequential one-time funding asks is inefficient and risky. It has taken the department 3 years to re-start the program after the last gap in funding.

The program is cost-effective. \$3-4 million/year for this strategic statewide program is a great investment in stewardship. It catalyzes a significant in-kind contribution from local partners.

We urge CDFA to make a budget request to fund the program to protect agriculture and natural resources. And we urge CNRA to support this request as critical to CNRA's mission and the success of 30x30.

Working Group members:

Tom J. Getts, Weed Ecology and Cropping Systems Advisor, UC Cooperative Extension, Lassen, Modoc, Sierra, and Plumas Counties (CISAC Member, Working Group Chair)

Gina Darin, Senior Environmental Scientist (Supervisory), Restoration Research and Enhancement Unit Manager, California Department of Water Resources (CISAC Chair)

Joshua P. Huntsinger, Director of Agriculture, Parks, and Natural Resources, Placer County, and Chair of the CACASA Weed & Vertebrate Committee

LeeAnne Mila, Agricultural Commissioner/Sealer of Weights and Measures, El Dorado and Alpine Counties

Nancy Wahl-Scheurich, Executive Director, California Association of Resource Conservation Districts

Kirk Wilbur, Vice President of Government Affairs, California Cattlemen's Association

Bridget Fithian, Executive Director, Sierra Foothill Conservancy, and Board President, California Council of Land Trusts

Steve Schoenig, Board Member, California Native Plant Society (retired as Branch Chief of the Biogeographic Data Branch at the California Dept. of Fish & Wildlife, with 16 years previous experience at the California Dept. of Food & Agriculture)

Wade Finlinson, Integrated Pest Management Coordinator, Contra Costa County and Alameda and Contra Costa WMA.

Doug Johnson, Executive Director Emeritus, California Invasive Plant Council (First chair of CISAC)

Dr. Jutta Burger, Executive Director and Science Program Director, California Invasive Plant Council

California Invasive Species Advisory Committee
CHARTER

Approved April 8, 2009
Amended August 2, 2011
Amended October 3, 2022
Amended June 10, 2026

I. Official Designation

California Invasive Species Advisory Committee

II. Scope and Objectives

The purpose of the California Invasive Species Advisory Committee (CISAC) is to advise the Invasive Species Council of California (ISCC) on a broad array of issues related to preventing the introduction of invasive species and providing for their control and/or eradication, as well as minimizing the economic, ecological, and human health impacts that invasive species cause. The CISAC will maintain an intensive and regular dialogue with other stakeholders **interested parties** to explore these issues and develop recommendations.

III. Description of Duties

Provide advice and recommendations to the ISCC relating to the ISCC's role in:

- A. Coordinating state agency activities concerning invasive species;
- B. Making recommendations for funding as available;
- C. Developing and maintaining a list of invasive species that have a reasonable likelihood of entering or have entered California for which an exclusion, detection, eradication, control, or management action by the State might be taken;
- D. Encouraging planning and action at local, tribal, state, regional, and ecosystem-based levels to harmonize activities concerning invasive species;
- E. Developing recommendations for inter-state cooperation in addressing invasive species;
- F. Developing recommendations to prevent invasive species from entering the State through **all our** points of entry **and pathways**;
- G. Developing guidance to state agencies pursuant to the California Environmental Quality Act (CEQA) on invasive species matters;
- H. Facilitating development of a coordinated network to document, evaluate, and monitor impacts from invasive species;
- I. Facilitating establishment and enhancement of a coordinated, information-sharing system on invasive species that utilizes the latest technologies;
- J. Developing a system for reporting sightings of invasive species and referring those reports to the appropriate agency;
- K. Facilitating educational and outreach activities to increase awareness of invasive species issues;
- L. Anticipating effects of climate change on the introduction, establishment, and spread of new and existing invasive species; and

M. Developing an Invasive Species Action Plan, a statewide plan for dealing with invasive species including an Early Detection and Rapid Response Plan.

~~The~~ CISAC will provide its advice based upon input from and cooperation with other ~~stakeholders~~ **interested parties** and existing organizations addressing invasive species issues.

IV. Duration

~~The~~ CISAC has no sunset provisions and is expected to operate indefinitely. However, ~~the~~ CISAC's continuance is subject to review and renewal of this charter every two (2) years on the biennial anniversary of the adoption of this charter.

V. Agency Official to Whom the Committee Reports

The CISAC reports through ~~the~~ ISCC's **Liaison to the Council** ~~Executive Director~~.

VI. Agency Responsible for Providing Necessary Support

All staff and support functions required for operation of ~~the~~ CISAC will be supplied by the Department of Food and Agriculture and/or the Natural Resources Agency as determined by the Secretaries of those agencies.

VII. Estimated Annual Operating Costs

~~Currently~~ the Support for the operation of ~~the~~ CISAC will rely on existing staff and resources, until such time as the State may allocate funds necessary for the operation of CISAC.

VIII. Allowances for Committee Members

Members of ~~the~~ CISAC and its subcommittees will serve without pay. However, while away from their homes or regular places of business in the performance of services of ~~the~~ CISAC, members, to the extent funding is available, may be allowed travel expenses, including per diem in lieu of subsistence.

IX. Committee Membership

CISAC will consist of no more than 19 voting members, made up as follows:

- Four members appointed by the Secretary of the Department of Food and Agriculture;
- Four members appointed by the Secretary of the Natural Resources Agency;
- One member appointed by the Secretary of the Environmental Protection Agency;
- One member appointed by the Secretary of the State Transportation Agency;
- One member appointed by the Secretary of the Health and Human Services Agency;
- One member appointed by the Director of the Office of Emergency Services;
- One member appointed by the California Agricultural Commissioners and Sealers Association;
- Six members appointed by the co-chairs of the Invasive Species Council of California to create a diverse make up.

CALIFORNIA INVASIVE SPECIES ADVISORY COMMITTEE

Members of the CISAC will be knowledgeable in and represent one or more among, but not limited to, the following groups and organizations:

- Biologists
- Ranchers
- Foresters
- Farmers
- Academics / Researchers
- Public Health Specialists
- Government Representatives
- County Agricultural Commissioner's Representatives
- Invasive Species Management Specialists
- Persons involved with Global Commerce
- Non-Governmental Environmental Representatives
- Expertise in climate change and ecosystems
- Public Relations Specialists
- Lawyers specializing in Invasive Species Policy
- Public Member
- Industry Representatives
- Educators
- Tribal Government Representatives
- Information / Database Managers
- Economists
- Risk Assessment Analysts

Members will serve a maximum of two (2) three (3)-year terms, but may be reappointed in special circumstances by the ISCC.

The ISCC co-chairs reserve the right to request the appointing/designating ISCC Member(s) replace CISAC members who are unable to fully participate in the CISAC, or who miss three (3) consecutive, regularly scheduled meetings of the CISAC.

Vacancies shall be immediately filled by the ISCC based on recommendations from CISAC for the unexpired portion of the terms in which they occur.

Members should identify a non-voting representative to attend meetings if they are unable to participate.

X. Officers

The Committee may elect from its members a Vice-Chairperson, and Secretary. Elections will occur during the first meeting of the calendar year.

The Secretary and Vice Chairperson of the CISAC will be chosen by a majority vote of the advisory committee members, with the authorization from the co-chairs of the ISCC or designee. One year following the vote, the Vice Chairperson of the CISAC automatically becomes Chairperson. Following one year as Chairperson, the Chair automatically becomes the Past Chairperson of the CISAC. The Executive Committee of the CISAC is made up of the Secretary, Vice Chair, Chair, and Past Chair.

1. Chairperson

The chairperson shall preside at all meetings of the committee. The Chairperson shall appoint the members of all subcommittees. The Chairperson shall serve as Chairperson of the Executive Subcommittee and serve as a non-voting ex-officio member of all other subcommittees.

2. Vice-Chairperson

The Vice-Chairperson shall act as and perform all the duties of the Chairperson in the Chairperson's absence. He or she shall perform additional duties as may be assigned by the Chairperson or the Committee. If the Chairperson is absent or becomes disqualified for any reason, the Vice-Chairperson, if qualified, shall serve as acting Chairperson until the Committee elects a new Chairperson.

3. Secretary

The Secretary shall serve as a member of the Executive Subcommittee and shall perform additional duties as may be assigned by the Chairperson or the Committee.

XI. Subcommittees

1. Subcommittees; Appointment

The Committee may form subcommittees composed of both members and non-members of the Committee to advise the Committee in carrying out its purposes. Subcommittees may include, but not be limited to, the following:

- a. Outreach and Education Subcommittee*
- b. Science Subcommittee*
- c. Finance Subcommittee*
- d. Grant Review Subcommittee*
- e. Other Subcommittees as needed*

The Chairperson of the Committee shall appoint all subcommittee chairpersons and shall appoint all members of each subcommittee after consultation with the subcommittee Chairperson affected. Appointments are subject to approval by the Committee and may be changed from time to time as determined by the Chairperson and with concurrence of the Committee. Committee members and other interested persons who are voting subcommittee members may serve as subcommittee chairpersons, and no subcommittee member shall serve as chairperson of more than one (1) subcommittee.

2. Notice

Notice of all subcommittee meetings shall be provided in the same manner provided for in noticing Committee meetings.

3. Quorum

A majority of the voting members of any subcommittee shall constitute a quorum and the acts of a majority of the voting members present at a meeting at which a quorum is present shall constitute the act of the subcommittee.

4. Attendance

Failure of any member of a subcommittee to attend two (2) consecutive regular meetings of a subcommittee without an excuse acceptable to the subcommittee, or failure of any member to attend three (3) consecutive

meetings of the subcommittee for any reason may cause a vacancy on the subcommittee and the member may be deemed to have been disqualified, unless the subcommittee, by majority vote, expressly waives implementation of this provision.

XII. Working GroupsSubgroups

As deemed necessary, the Committee Chairperson, in consultation with the Liaison to the Invasive Species Council of California, may convene working groups or subgroups to support ISCC functions. Such groups will report directly to the CISAC.

XIII. Estimated Number and Frequency of Meetings

The CISAC will meet at the call of the CISAC Chairperson with the approval of the ISCC's Executive Director *Liaison to the Council*, approximately four times per year. Meetings may be held less frequently or more frequently **as** determined by the workload of the CISAC, but in no case less than once per year.

XIV. Ethical Responsibilities of Members

No committee or subcommittee member shall participate in any specific matter including a lease, license, permit, contract, claim, agreement or related litigation with the department or agency in which the member has a direct financial interest.

XV. Subgroups

~~As deemed necessary, the Committee Chairperson, in consultation with the Executive Director of the Invasive Species Council of California, may convene working groups or subgroups to support ISCC functions. Such groups will report directly to the CISAC.~~