

**California Invasive Species Advisory Committee (CISAC) Subcommittee  
March 28, 2022 Meeting Minutes**

**CISAC Subcommittee Members:**

Gina Darin	Doug Johnson	Dr. Tom Smith
Dr. Ted Grosholz	Dr. Shannon Lynch	Martha Volkoff

**CISAC Members Absent:**

None

**California Department of Food and Agriculture (CDFA) Staff:**

Jonathan Babineau	Dr. David Morgan	David Pegos
Mark A. McLoughlin		

**Guests:**

Melissa Cregan	Karen Lowerison	Adrian Poloni
Shady Hajar	Lori Miyasato	Katie Sutherland-Ashley
Rachel Klopfenstein	Randall Oliver	Rachel Wigginton

**Opening**

The meeting of the California Invasive Species Advisory Committee (CISAC) Subcommittee was called to order at 3:00 p.m. on March 28, 2022 held by webinar.

Chair Martha Volkoff welcomed committee members, guests and staff.

All CISAC members, California Department of Food and Agriculture (CDFA) staff and guests introduced themselves.

David Pegos noted that now that the COVID exemption has ended, all CISAC subcommittee and committee meetings require board members to meet in person or at a location available to the public according to the Bagley-Keene Act

**Public Comments**

There were no public comments.

**Review of By-laws**

David stated that the Invasive Species Council of California (ISCC) by-laws were modeled on the National Invasive Species Council and its related Invasive Species Advisory Committee, and after consideration of all other existing state Invasive Species Councils. The purpose of this subcommittee meeting is to review the ISCC by-laws and CISAC charter line by line and recommend any necessary changes.

The changes to the ISCC by-laws include:

1. Language was changed to account for the ISCC being co-chaired rather than a single chairperson.
2. Language was changed to be less passive ('shall' instead of 'may', etc.).
3. The scope of the by-laws (1.c) was changed to specify "Californian non-native organisms that cause economic and environmental harm."

Shannon Lynch stated that Californian species like the purple sea urchin can become invasive due to other factors, such as climate change.

4. The list of member organizations (3.a) was changed to include the California State Transportation Agency and the California Governor's Office of Emergency Services.
5. The listed levels at which planning and action are encouraged by the ISCC (4.c) will be adjusted by the next CISAC meeting.
6. Language of the Invasive Species Action Plan (4.j) adjusted to specify maintaining the Action Plan in addition to developing it.
7. Added "Anticipate effects of climate change on the introduction of new invasive species and the spread of existing invasive species." (4.k)
8. Removed time specifications to develop and maintain the Invasive Species List (5.a), and the Invasive Species Action Plan, and references to first editions of the lists and action plans. The Invasive Species Action Plan will include an Early Detection and Rapid Response Plan. (5.b)
9. Updating the Invasive Species Action Plan was adjusted from every two years to every three years. (5.d)

### **Review of Charter**

Recommendations of changes to the CISAC charter include:

1. The description of CISAC duties was adjusted to include "Making recommendations for funding as available." (III.b)
2. The CISAC's duty to anticipate the effects of climate change was adjusted to specify "on the introduction, establishment, and spread of new and existing invasive species." (III.I)
3. CISAC membership was adjusted from 24 to 19 voting members. (IX)
4. CISAC term limits were adjusted to specify a maximum term limit of two three-year terms, but may be reappointed after review by the ISCC (IX).
5. The rights of the co-chairs to replace nonparticipating members (IX) will be adjusted by the next CISAC meeting.

David specified that CISAC reports to the ISCC through the Executive Director, but a representative of CISAC will be able to attend ISCC meetings in the future to report on findings. The secretary and vice-chairperson are chosen by a majority vote of CISAC members under the authority of the ISCC co-chairs and, one year following the vote, the vice-chair will become the new chairperson of the committee.

**Motion:** To recommend the California Invasive Species Advisory Committee (CISAC) approve the list of changes to the Invasive Species Advisory Council by-laws and CISAC charter as presented.

**First:** Shannon Lynch

**Second:** Ted Grosholz

**Motion carries:** The motion passed unanimously.

### **Adjournment**

The meeting was adjourned at 5:32 p.m. The next scheduled CISAC Subcommittee meeting is still to be determined, and will be held at the California Department of Food and Agriculture.