

Cover Page

Project Title: Provide a unique and concise title for the proposed project that describes the project.

Project Type: Prevention, containment/control, eradication, outreach, education, research, other (describe)

Target Species: Identify the invasive species (one or more) to be addressed by the project

Geographic Scope

Grant Funding Amount Requested

Project Start and End Dates

PROP 4 INVASIVE SPECIES CONTROL GRANT APPLICATION – COVER PAGE AND
NARRATIVE APPLICATION

Applicant Organization: Legal name of the organization that will serve as lead for the project and will receive and oversee the use of grant funds.

Organization Type

Taxpayer Identification Number: Enter the applicants 9-digit taxpayer identification number in the format ##-#####.

Project Summary (not to exceed 500 words): Concisely describe the need for the project, approach to be taken to address it, and expected outcomes.

Project Narrative

The narrative must address each section below. This content will be the basis for the review and scoring of each proposal as outlined in the Evaluation section. The Project Narrative should not exceed 12 pages (single-spaced), excluding figures, tables, and references. Supporting documents should be added to the end of the Project Narrative and will not count towards the page limit.

Section One: Overview

- 1.1 Need and Beneficiaries: Describe the problem, and how the proposed project will minimize the economic, ecological, and human health impacts caused by invasive species. Identify beneficiaries, such as communities, resources, biodiversity, agriculture, water quality, climate adaptation, carbon sequestration, industries, and sectors, etc. that will benefit from this project.

1.2 Alignment with Priorities: Identify and describe how the proposed project contributes to documented priorities relevant to the State, including but not limited to projects that are species-specific, time-sensitive, new to a geographic region, and likely to prevent the establishment of that species. Projects shall minimize the economic, ecological, and human health impacts caused by invasive species and restore and protect biodiversity and ecosystem health, with particular attention to projects providing direct and meaningful benefits to disadvantaged communities, severely disadvantaged communities, and vulnerable populations. Reference documents, identify specific actions in those documents, and tie them to the proposed project.

Section Two: Project Objectives

2.1 Objectives and the questions to be addressed: Define the objectives, how each objective contributes to meeting the defined need and beneficiaries, and how each objective will be met.

Section Three: Tasks and Methods

3.1 Tasks and subtasks: For each objective, define and describe each task and subtask that will be implemented, and explain how they contribute to that objective.

3.2 Methods: Define and describe the methods that will be used to accomplish each task and/or subtask.

3.3 Timeline. Describe when each task and subtask will be completed. Include interim deadlines and work products, and when data and reports will be shared with CDFA.

3.4 Data Management Plan: Include a data management plan, if applicable, that addresses data collection, quality control, the electronic repository for the data, how it will be backed up and archived, and its availability to the public

Section Four: Deliverables, Expected Outcomes and Benefits

4.1 Define and describe what products, benefits, or intellectual advances will result from the project. Characterize as appropriate for the type of project being implemented.

4.2 Describe how this project benefits the following:

- Protects biodiversity, ecosystem health and/or human health;
- Advances justice, equity, diversity, and inclusion;
- Leverages funding through cost-sharing with collaborations.

Section Five: Success Criteria

5. Define and describe how implementation of the project will be assessed quantitatively or qualitatively. Detail what measures will be used to evaluate project outcomes, and how they will be assessed and reported to CDFA.

Section Six: Supplemental Information

6.1 Include any supplementary information/documents/maps which you feel are essential to the review committee in assessing this proposal. If including attachments, submit them as PDF files.

Section Seven: Project Team

7.1 Project Team and institutional resources: List the names of the team members, and describe institutional resources and equipment (if applicable) that will be used for project implementation. Submit a CV/resume for each team member (not to exceed two pages) as a PDF file with this application.

7.2 Partners. List contributing partners on this effort. Substantiate their role with a one-page letter from each on their letterhead, submitted as a PDF file with this application.

7.3 Project Supporters. Attached letters of Support for all entities listed here.

Section Eight: Applicant Information

Project Lead

Name

Institution

Address

Phone number

Email address

Contract Administration

Name

Institution

Address

Phone number

Email address